

Ref.....

Date: 23 Mar 2019

MINUTES OF THE ANNUAL BOARD MEETING
TODDLERS TRANSFORMATION RURAL EDUCATIONAL SOCIETY
DEVINDER VIHAR, SECTOR-56, GURGAON, HARYANA ON 23 MARCH 19

An annual meeting of members was held on The 23rd Day of March 2019 at H.No. 3067, Sector -56, Devinder Vihar, Sector-56, GURGAON, HARYANA. Following Members were present:-

<u>Name</u>	<u>Designation</u>
Mrs. Rupa Chauhan	President
Major General Rajendra Pal Singh	Vice President
Mr. Hemant Swaroop	Secretary
Mrs. Vijay Laxmi	Joint Secretary
Mrs. Neena Goyal	Treasurer
Mr. Anshumali Saxena	Executive Member
Mr. Tonya Koyu	Executive Member
Mr. Wobamo Chenithung Humtose	Executive Member

1. The meeting commenced at 1330h with a welcome note by Mrs. Rupa Chauhan, the President of Toddler's Transformation Rural Educational Society. The President intimated that Mr. Laishram Bhimsen Singh, the executive member will not be the meeting due to his health reasons. She brought to the attention that the proposed Agenda Points would be taken up in the meeting and she urged all members to be attentive and contribute constructively in the meeting. The Agenda Points discussed are as mentioned in succeeding paras.

2. **Agenda No 1 : Expansion of the Organisation.**

The President emphasized on the need to expand the reach of Toddler's Transformation to the far flung areas of this country especially North Eastern states. President urged the members to start working on the modalities increase the footprints of the organisation. The agenda point was accepted by the members of the society unanimously.

3. **Agenda No 2 : Audit Report for the Financial Year 2018-19.**

Maj Gen Rajender Pal Singh, the Vice President gave out the annual audit report to the members. Financial report for the year 2018-19 was also put up to each member. The Vice President explained the various income and expenditure heads. The distribution of assets was noted and the expenses were compared to the previous year. The Vice president also intimated that Auditor's have been changed as recommended by Mr Hemant Swaroop in Agenda No 1 of last year's annual Meeting . The aspect was appreciated by all the members.

4. **Agenda No 3 : Accounts Update.**

The Treasurer, gave out a detailed account update for the year 2018-19. She explained the various income and expenditure heads and also highlighted the maj expenditures which had been carried out in the past one year. There being no observation from the members, the accounts were unanimously passed.

5. **Agenda No 4 : Tutions & Study Material for Needy.**

Mr. Anshumali Saxena proposed that the society must endeavour to start tutions for economically poor pupils. To achieve this, there was a requirement of incorporating volunteer teachers who could devote their little time towards this noble task. Mr Saxena also recommended that the organisation must provide free study material to the needy students who attend the classes.

6. **Agenda No 5 : Review of Administrative Matters.**

The Joint Secretary, gave out the Annual Administrative review report. A detailed discussion on administrative matters was held. Joint secretary urged the members to devote some more time towards functioning of the organisation. She asked for suggestions whether there was any need to re shuffle the responsibilities of the board members.

7. **Conclusion.**

The dates for the next Annual Board meeting was discussed and confirmed for the 29th to 30th March 2020. The meeting concluded. with a vote of thanks by Mrs Rupa Chauhan.