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Date: 26 Mar 2016

**MINUTES OF THE ANNUAL BOARD MEETING**  
**TODDLERS TRANSFORMATION RURAL EDUCATIONAL SOCIETY**  
**DEVINDER VIHAR, SECTOR-56, GURGAON, HARYANA ON 26 MARCH 16**

An annual meeting of members was held on The 26<sup>TH</sup> Day of March 2016 at H.No. 3067, Sector-56, Devinder Vihar, Sector-56, GURGAON, HARYANA. Following Members were present:-

<u>Name</u>	<u>Designation</u>
Mrs. Rupa Chauhan	President
Major General Rajendra Pal Singh	Vice President
Mr. Hemant Swaroop	Secretary
Mrs. Vijay Laxmi	Joint Secretary
Mrs. Neena Goyal	Treasurer
Mr. Anshumali Saxena	Executive Member
Mr. Tonya Koyu	Executive Member
Mr. Wobamo Chenithung Humtose	Executive Member
Mr. Laishram Bhimsen Singh	Executive Member

1. The meeting commenced at 1030h with a welcome note by Mrs. Rupa Chauhan, the President of Toddler's Transformation Rural Educational Society. She brought to the attention that the proposed Agenda Points would be taken up in the meeting and she urged all members to be attentive. The Agenda Points discussed are as mentioned in succeeding paras.

2. **Agenda No 1: Employment of Educators**

Mr Wobamo Humtose proposed that there is a need to increase the number of educators in the organisation. It was suggested that the endeavour should be made to employ them from the local areas surrounding the localities where the classes are proposed to be held. It would ensure easy accessibility of teachers to the students. It would also save conveyance expenditure of teachers. The point was welcomed by all the members.

3. **Agenda No 2: Approval of Audit Report for the Financial Year 2015-16.**

Maj Gen Rajender Pal Singh, the Vice President gave out the annual audit report to the members. Financial report for the year 2015-16. The report was also put up to each member. The Vice President explained the various income and expenditure heads. The distribution of assets was noted and the expenses were compared to the previous year. There being no observation from any member, the audit report was unanimously passed.

4. **Agenda No 3 : Uniform & Shoes for Students.**

The Vice President proposed the agenda regarding provision of free uniform and books for students from economical poor strata of society. He urged the members to work proactively towards this aspect. The agenda point was accepted by the members of the society unanimously.

5. **Agenda No 4 : Accounts Update.**

Mrs Neena Goyal, the Treasurer, gave out a detailed account update. The members expressed their concern on state of funding. They urged that efforts need to be taken to increase the funding so that quality and reach of Toddler's transformation society is increased.

6. **Agenda No 5 : Annual Review of Administrative Matters.**

Mrs. Vijay Laxmi, the Joint Secretary, gave out the Annual Administrative review report. A detailed discussion on the legal and administrative matters, completed during the past year, was held. The members were interested in the 80G filing that would allow for public and private contributors to enjoy a tax benefit from contributions as it greatly assists in obtaining funds from Indian individuals, organizations and foundations. The President clarified that all the donations made to the society are exempted under Section 80G.

7. **Conclusion.**

The dates for the next Annual Board meeting was discussed and confirmed for the 24<sup>th</sup> to 235<sup>th</sup> March 2017. All agreed that the attendance of the full board is critical. The meeting concluded at 02:30 p.m. with a vote of thanks by Mrs Rupa Chauhan.